F 030

Willmar Public Schools

TEACHER REQUEST FOR SALARY LANE ADVANCEMENT

Request must be accompanied by prior written approvals and transcript or grade report. Requests need to be submitted no later than September 1 and/or January 15 as per identified in the Teacher Master Agreement.

Name _____ *(Please Print Name)*

I, hereby request salary lane advancement from:

_____ to _____.

Present Lane New Lane

I have attached the following evidence to support my petition for Salary Lane Advancement:

Course Number	Course Title	Date Credit Received	Quarter Credits Earned
		Total Credits Earned	
		Credits Used Toward This Lane Change	
		Carry Over Credits to Next Lane Change	

Teacher Signature	
Date	

APPROVAL:

Human Resources Director Signature	
Date Approved	