

TENNESSEN WARNING

Name of Employee: _____

1. You are being interviewed by _____, on behalf of Independent School District No. 347, Willmar.
2. The purpose of this interview is to collect information regarding allegations of possible misconduct by _____ including an allegation that _____
3. The information collected may be used by the School District in administrative proceedings such as grievance procedures, termination proceedings, suspensions or other disciplinary proceedings. The information may also be used in civil litigation or criminal proceedings.
4. You are required to provide all requested information regarding yourself, other employees, and individuals having business with the School District, which relates in any way to your employment with the School District, the business, property or activities of the School District and/or its students and employees, whether or not that information is private or confidential. Failure or refusal to provide this information will be considered insubordination and may result in disciplinary action against you, including possible termination of your employment.
5. Failure or refusal to provide all relevant information, whether or not specifically requested, may result in the School District's decision being based on incomplete information.
6. The information which you provide during this interview may be released to the Minnesota Department of Education, the Minnesota Board of Teaching, the Minnesota Attorney General, the Minnesota Department of Human Rights, the State Auditor's Office, the Equal Employment Opportunity Commission, law enforcement authorities, and other individuals directly or indirectly involved in the matter(s) discussed, including the complainant(s), other witnesses, any employee alleged to have engaged in misconduct and the representatives of such individuals. This information may also be used in civil litigation.

By signing below you acknowledge that you have been given an opportunity to read this Notice prior to being interviewed. A copy will be provided to you upon request.

Dated: _____

Employee