

Capital Facilities Project Addition

Date

Building

Person making the request

Location / Room

Project description

Estimated cost

Priority (see chart below)

Priority	Description
1.1	to complete in 0 - 1 years
1.2	to complete in 2 - 3 years
1.3	to complete in 4 - 5 years
2	to complete in 5 - 7 years
3	to complete in 7 - 10 years
4	to complete in 10 - 15 years

DISTRICT OFFICE USE ONLY:

Date

Director of Business and Finance

Short description

Project #
