

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The Superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. 123B.143 (Superintendent)

Cross References: MSBA Policy 202 (School Board Officers)
MSBA Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA Policy 214 (Out-of-State Travel by School Board Members)
MSBA Policy 301 (School District Administration)
MSBA Policy 303 (Superintendent Selection)
MSBA Policy 304 (Superintendent Contract, Duties and Evaluation)
MSBA Policy 305 (Policy Implementation)
MSBA Policy 306 (Administrator Code of Ethics)
MSBA Policy 412 (Expense Reimbursement)
MSBA Policy 510 (School Activities)
MSBA Policy 511 (Student Fundraising)
MSBA Policy 513 (Student Promotion, Retention, and Program Design)
MSBA Policy 602 (Organization of School Calendar and School Day)
MSBA Policy 605 (Alternative Programs)
MSBA Policy 701 (Establishment and Adoption of School District Budget)
MSBA Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA Policy 802 (Disposition of Obsolete Equipment and Material)
MSBA Policy 905 (Advertising)
MSBA Policy 906 (Community Notification of Predatory Offenders)
MSBA Policy 907 (Rewards)
MSBA Service Manual Chapter 5, School Board-Staff Relationships