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# SMART eR

## SMART Systems

*Additional security measures enhanced to safeguard your data from automated hacking systems or hackers.*

**This will be implemented in two ways: through a stronger password and by requiring additional security questions to be setup. The security questions will provide an additional step in the login process making it harder for a computer program to try to gain access to your data.**

### Stronger Password

The current rule of a minimum eight character password is still valid and can be as long as 100 characters. Additionally, *your new password cannot be the same as your old password and MUST contain at least one lower case letter, on upper case letter, one number and one symbol* (i.e.: John1deere\$ or Smart#1234).

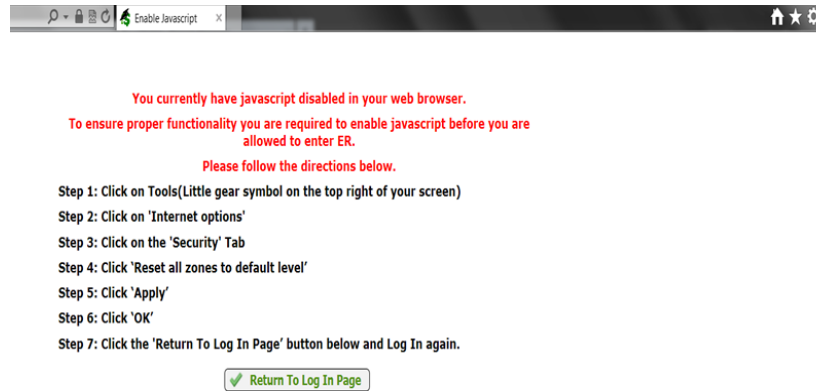


### Security Question

The current software has been enhanced *to require every user to enter a minimum of three security question choices up to a max of eight.* Users will have the option to select predefined questions, type in customized questions, or use a combination of both.

The system will randomly choose one question from this list of questions for the user to verify at time of login. If answered correctly the user will be logged in. If incorrect, they are allowed two more tries before the account is locked for account safety. The user would then have to contact the appropriate district staff to have the lock removed in SMART HR.

**Note:** Please make sure Javascript is enabled for your browser for SMART eR to work correctly in IE 10 & 11. You will get the following screen:



After successfully entering a login id and password, the system will redirect to a new security setup page. All fields with a colored background need to be entered in order for the page to save.

You MUST check at least 3 security questions. They can include a combination of your own questions and/or predefined ones.

Check Here  Choose Your Own Question Answer

Check Here  Choose Your Own Question Answer

Check Here  Choose Your Own Question Answer

Check Here  Pre-Setup Question Answer What is your favorite color?

Check Here  Pre-Setup Question Answer Who was your first boyfriend/girlfriend?

Check Here  Pre-Setup Question Answer What color was the first house you remember growing up in?

Check Here  Pre-Setup Question Answer What is your favorite Sports team?

Check Here  Pre-Setup Question Answer What is your Father's middle name?

Your password has expired. Your new password must be at least 8 characters in length, cannot be the same as your old password, must contain at least 1 lower case letter, 1 upper case letter, 1 number and 1 symbol.

Current Password

New Password

Re-Type New Password

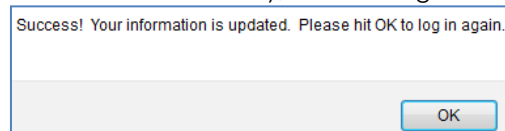
Please memorize your password as it will not be repeated back to you.

Fields with a colored background need to be entered before saving.

\* If you forget your password, please use the "Forgot Password?" button on the SMARTeR Login page to reset it.

\* Your security questions can also be changed after successfully logging into the application.

When your changes have been saved successfully, the following message will display.



Click "OK", and re-login using the new password. It will then display one of the chosen security questions.

Please answer 1 of your security questions to verify your identity.

**What is your favorite color?**

Fields with a colored background need to be entered before saving.

Enter an answer correctly and the system will finish logging in.

Security Questions and Password can always be maintained or changed from **My Profile** in the **Pay and Personal Information** (menus may look differently depending on individual employee permissions):

